



Business Sustainability Modules

Staff Engagement Resources

2.1 Benefits of engaging staff

- Benefits of Engaging Staff Checklist

2.3 The 3 Cs

- Commitment, Communication & Convivence Checklist

2.4 Creating a Green teams

- Green Team Advertisement Template
- Green Team Kick Off Meeting Checklist
- Green Team Survey Template
- Opportunity Assessment Checklist
- Green Team Action Plan Template

2.5 Increasing staff awareness

- How to Write an Effective Procedure Checklist
- Procedure Template
- Actions List Template





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Staff Engagement Resources



- How to Create an Effective Prompt Checklist
- How to Create an Effective Poster Checklist
- Poster Template
- Iron Free Friday Checklist
- Waste Free Wednesday Checklist
- 5 days of Plastic in a Jar Challenge
- Ideas for World Environment Day
- Ideas for Bike Week
- Example visualization: Carbon emissions from not turning off computer monitors

2.6 Motivating Staff

- Volunteering Checklist
- Pledge Template